

**PEQUOT LAKES PARK COMMISSION
MINUTES
THURSDAY, OCTOBER 14, 2021
CITY HALL**

Members Present: Chair Johnson, Commissioners Boucher, Churack, Clement, and Lind

Members Absent: Commissioner Melby

Also Present: Dawn Bittner, Zoning Specialist; Jenny Peterson, Utility Billing/Administrative Specialist; and Nick Roy, Public Works Department;

1. Call Meeting to Order

Chair Johnson called the meeting to order at 5:00 p.m.

2. Consider Agenda

COMMISSIONER CLEMENT MOVED TO APPROVE THE AGENDA AS PRESENTED. COMMISSIONER CHURACK SECONDED THE MOTION. THE MOTION CARRIED 5-0.

3. Park Commission Minutes

COMMISSIONER LIND MOVED TO APPROVE THE AUGUST 12, 2021, PARK COMMISSION MINUTES AS PRESENTED. COMMISSIONER CLEMENT SECONDED THE MOTION. MOTION CARRIED 5-0.

4. Bands in the Park Poster – Commissioner Churack

Commissioner Churack would like the City to have a Bands in the Park poster for advertising. Discussion ensued regarding possible price, who would pay for the posters, and if it is possible for 2022.

5. Holiday Decorations in Trailside Park – 2020 Recap

Ms. Bittner inquired if all members looked at the recap and asked Commissioner Churack where we are with getting new decorative pieces from the school. Commissioner Churack stated she has not inquired with the school regarding park decorations. Ms. Bittner will reach out to Mr. Knutson with the school regarding building more decorations for the Park. Discussion ensued regarding the inventory, who hangs the decorations, possible new purchases and designs, and Chamber decorations.

6. Splash Pad

Chair Johnson stated that there was a great deal of feedback from the community. Commissioner Lind stated the open house was very informational. Commissioner Churack stated that resident, Jenni Gonczy, is planning on starting fundraising efforts for the Splash pad and the funds can be funneled through Community Action of Pequot Lakes.

7. Santa's Bobbin' into Town Float

Ms. Bittner gave an overview of the past float. Ms. Bittner stated the Commission is responsible to complete the float on the December meeting. Discussion ensued regarding inventory, design and if a committee is needed to take control of the design.

8. Outdoor Skating Rink at Trailside Park

Commissioner Churack was asked by a resident if the City would think about building an outdoor skating rink. Discussion ensued regarding a potential DNR grant with matching funds (matching fund source is unknown at this time) that could potentially cover the splash pad, skating rink, pickleball courts and bathrooms.

9. Quarterly Financial Statement

Ms. Bittner presented the quarterly financial statement.

10. Paul Bunyan Chair

Ms. Bittner asked the Commission how they would like the City to go out for bids for the Paul Bunyan Chair. Consensus of the Commission was for the City to advertise for bids in the newspaper, website and Facebook for a replacement of the existing Paul Bunyan chair and the two benches within the Bobber Park.

11. Park Commission Vacancy

Chair Johnson stated there is still one vacancy on the Park Commission.

12. Next Meeting Date Change – November 11 is Veteran's Day

Discussion ensued regarding alternative dates for the November meeting. Consensus of the Commission is to have the meeting on November 4, 2021.

The Commissioners present stated they planned to attend the next meeting.

13. Other Business

Commissioner Churack gave an update on the artwork for Bean Hole Fence. Mr. Knutson stated the art committee will be starting boards for the Bean Hole Fence at the end of October.

Chair Johnson would like to see the website photos updated. Ms. Peterson stated she is working on that.

Commissioner Lind inquired if the City had any issues with the Sibley Lake Association improving the washout areas at Sibley Lake Park. The plan will be a 30 ft stone wall with plants in the tiers and their Lake Improvement District (LID) will be paying for the improvements.

COMMISSIONER CHURACK MOVED TO RECOMMEND THE CITY COUNCIL APPROVE THE SIBLEY LAKE ASSOCIATION'S PLAN FOR REPAIRS TO WASHED OUT AREA IN SIBLEY LAKE PARK. COMMISSIONER CLEMENT SECONDED THE MOTION. MOTION CARRIED 5-0.

14. Adjournment

There being no further business, **COMMISSIONER LIND MOVED TO ADJOURN THE MEETING. COMMISSIONER BOUCHER SECONDED THE MOTION. THE MOTION CARRIED 5-0.**

The meeting adjourned at 6:02 p.m.

Respectfully Submitted,

Jenny Peterson
Utility Billing/Administrative Specialist